

Oak Meadows Homeowners Association

Fence Policy and Guidelines

The following is intended to be a guideline for the approved location and installation of fencing at Oak Meadows HOA. Please adhere to the following guideline:

All fences must be approved prior to any work starting on any fence in the community that is installed by a unit owner or owner contractor.

Instructions for Approval:

Town of Smyrna Fence requirements.

Before submitting an Architectural request, first you must obtain an approval application from the Town of Smyrna.

Submit completed application to the Public Works Department in person or email to:

Bradly.jordan@townofsmyrna.org

For questions, please call (615) 459-9766.

[Link to Smyrna City Website](#)

Once this is approved, please follow the next steps.

Complete and submit architectural change request “ARC” form through the Synergy website. Click here:

<https://hoaresources.sregtn.com/request-for-changes/>. **PLEASE READ THE ARC FORM IN FULL! Missing any requested item will result in your application be denied. This will require you to pay the ARC fee a second time.** Please read and follow the guidelines below. Once approved or denied, you will be notified through via email. Once notification for approval is received, you may begin construction.

Installation and Type Guideline:

1. Wood & Vinyl
 - a. 6 Ft. height only
 - b. Tabletop Wood - Red Cedar or Treated Pine.
 - c. Vinyl Fences to match the trim color of your home. Below Styles only



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Single Family Rear Fence Policy and Guidelines (Cont.)

2. Black Aluminum:
 - a. Minimum 4 Ft. in height – Maximum 5 Ft. in height only
 - b. Open spindle only
 - c. Approved black aluminum fence below (this style only):



3. Fence shall not extend past property line.
4. Limit one gate not to exceed 44" in width
5. It will be the responsibility of all owners to call Tennessee One-Call and any utilities not a part of Tennessee One-Call's system to locate utilities before digging.
6. It will be the responsibility of all owners to ensure fences are within their property lines. Surveys are the responsibility of the owner.

Oak Meadows CCR's:

1. **Submission of Plans.** Any Owner, Builder, or any agent thereof desiring to construct an Improvement upon any Lot shall first have detailed Plans prepared for such Improvement, which shall be prepared by a licensed architect or approved home designer acceptable to the ARC. The scaled Plans to be submitted for ARC review are to include the following: (a) plot plan, survey or copy of the recorded plat showing the dimensions of the Lot, the proposed location of all Improvements to be placed upon the Lot, including but not limited to any detached structures such as sheds, garages, swimming pools, pool houses, guest houses, walls and/or fences; and the relationship of all such Improvements to the front, rear, and side property lines; (b) elevation drawings of the front, sides, and rear of any new structure included within the Improvements, together with all exterior color selections / schemes and building materials to be used; (c) a landscaping plan, including all driveways, sidewalks, and terraces; and (d) such other information as may be necessary or otherwise requested by the ARC.

2. **Approval of Plans.** The ARC will certify its approval or disapproval of the Plans in writing within thirty (30) days of the ARC's acknowledged receipt of the Plans, specifications, review fee, and/or other requested information and/or materials. In its sole and uncontrolled discretion, the ARC may grant or withhold its approval of the Plans. By the purchase of property in the Development Property, every Owner shall be conclusively presumed to have consented to the exercise of discretion by the ARC. The ARC's approval of Plans for any Improvement shall be effective for a period of six (6) months only; and if construction of the proposed Improvements shall not have commenced within that time period, the approval shall no longer be valid. In the event written approval is not received within thirty (30) days after the Plans, specifications, review fee, and all requested additional information have been submitted and acknowledged as received by the ARC, then the request for approval shall be deemed DENIED.

Sample Image of what Town Of Smyrna's form looks like. You will still need to go to their website to fill out the form.



Fence Application Cover Sheet

INFORMATION IN REFERENCE TO THE STRUCTURE:

Fence Material: Chain Link ☐ Wooden ☐ Vinyl ☐ Other ☐

Fence Height (ft): _____

Other (Please Explain): _____

APPLICANT INFORMATION:

The person completing this form must be the owner or an individual or group acting on behalf of the property where the proposed fence would be located. Yes ☐ No ☐ Initial: _____

Name: _____

Applicant Address: _____ Phone#: _____

Site Address (if different): _____

E-Mail Address: _____

Owner's Name(s) (if different from Applicant): _____

Name of Subdivision: _____

Lot #: _____ or Parcel #: _____ Section: _____